Republic of the Philippines Department of Agriculture **Bureau of Fisheries and Aquatic Resources** 860 Arcadia Building, Quezon Ave., Quezon City 3008 Tel Nos. 632-372-50-57 * 373-74-52 Fax nos. 632-372-50-48

18 July 2005

FISHERIES OFFICE ORDER NO. 155 Series of 2005

SUBJECT : Creation of the Fish Inspection and Quality Assurance Service (FIQAS)

In the exigency of the service, the Fish Inspection and Quality Assurance Service is hereby created composed of the following Units.

1. Product Certification and Administrative Support Unit.

Head	:	Consuelo C. Baltazar	Supervising Aquaculturist
Staff	:	Macaria Andrade	Senior Aquaculturist
		Corazon de la Cruz	Aquaculturist I
		Golda Mier Teodosio	Contractual
		Nino Carlo Isnit	Contractual

2. HACCP - Based Inspection Unit

Head	:	Amor G. Diaz	Aquaculturist I
Staff :		Lucerna Icapin	Aquaculturist II
		Cristina Nuqui	Sr. Aquaculturist
		Reymundo Nebres	Aquaculturist II
	Dennis Tiotangco Aqu		Aquaculturist I
		Haide Rojas	Aquaculturist I
		Josefina Genesera	Supervising Aquaculturist
		Virginia Valiente	Sr. Aquaculturist

3. Laboratory Quality Assurance Committee

Coordinator :	Flor F. Abella	-Chief. PHTD
:	Belinda Raymundo	-Chief.FPTLS
Unit Heads :	Simeona Regidor	-Chief. FHS
	Sandra Arcamo	-Chief. FRMD

Staff	:	Flordeliza Cambia	FPTLS
		Sonia Somga	FHS

FUNCTIONS:

1. Production Certification and Administrative Support Unit

- a. Management of the communication, documents, record keeping and certification of fishery and aquaculture products intended for export.
- Coordination with the regulatory authorities of the importing countries on matters pertaining to fish product quality and safety assurance where and when necessary;
- c. Issuance of fishery product quality and sanitary/health certificates and other related certifications as may be required by importing country;
- d. Maintenance of fishery products export data records and export data bank for information, audit and policy making purposes;
- e. Organization and documentation of training programmes for fish inspectors, fish health officers and industry personnel concerned with product safety and quality assurance: and
- f. Coordination with the regional offices on the management of the fish product safety, quality assurance and certification in their areas of jurisdiction.

2. HACCP – based inspection Unit

- a. Recommended and implement upon approval of fish inspection policies and procedures;
- b. Desktop audit of HACCP programs;
- c. Internal audit of fish inspectors and establishments;
- d. Hands-on training for fish inspectors;
- e. Monitoring/ inspection of fishery establishments involved in the fish supply chain;
- f. Official verification and sampling of fishery and aquaculture products for export; for laboratory analyses; and

- g. Recommended establishments for approval/ delisting based on results of inspection/ monitoring.
- h. Coordination with the regional offices on matters related to the conduct of fish inspection in their areas of jurisdiction.

3. Laboratory Quality Assurance Committee

- a. Formulation of a systematic operational procedures in the laboratory;
- b. Upgrading and maintenance of laboratory equipment;
- c. Development and implementation of Standard Operating Procedures in the laboratory;
- d. Monitoring and evaluation of the operation of the regional laboratories;
- e. Establishment of effective sampling procedures for the monitoring of residues, chemical and microbiological contaminants, and marine biotoxins and the production of respective manuals;
- f. Formulation of protocols and implementation of the sharing of laboratory equipment, among the in-house laboratories including the introduction of the necessary upgrades for the identified equipment.

The above-cited units shall collaborate closely with each other on matters related to export fishery and aquaculture products quality and safety assurance.

All BFAR units at the national and regional levels shall extend assistance and support to the above- cited groupings and help ensure the smooth implementation of this Order.

This order shall take effect immediately and shall remain in force until revoked in writing by the undersigned. All order and memoranda inconsistent herewith is hereby revoked.

(SIGNED) MALCOLM I. SARMIENTO, JR. Director